

CONSENT FORM FOR VOLUNTARY CONTRIBUTIONS WITHDRAWAL

This Withdrawal Form is in line with Clause 4.4 (V) of the Voluntary Contributions Guidelines

Wherein, I.....of.....(Residential Address)do hereby declare that I have been properly enlightened on the guidelines and requirements for accessing Voluntary Contributions.

Please find below details of my information and the agreed retirement benefit pay-out.

APPLICANTS PERSONAL INFORMATION AND BENEFIT PAY-OUT	
Pin Number	
Gender	
Date of Birth	
Current Age	
Voluntary Contributor Category	
Date of Retirement	
Voluntary Contributions Balance	
Amounts Requested ₦	

SIGNATURE:.....

DATE:.....

TELEPHONE NUMBER:.....

EMAIL ADDRESS:.....

VOLUNTARY CONTRIBUTIONS WITHDRAWAL FORM

This Withdrawal Form is in line with Clause 3.22 of the Voluntary Contributions Guidelines

AFFIX PASSPORT PICTURE HERE
(RSA Number to be noted behind)

Wherein, I..... of
..... (Residential Address)

do hereby declare that I have been properly enlightened on the guidelines and requirements of accessing Voluntary Contributions.

Please find below details of my information and the agreed retirement benefit pay-out.

APPLICANT'S PERSONAL INFORMATION AND BENEFIT PAY-OUT	
Pin Number	
Gender	
Date of Birth	
Current Age	
Date of First Appointment	
Voluntary Contributor Category	Active <input type="checkbox"/>
	Retiree/Exempted <input type="checkbox"/>
	Foreigner <input type="checkbox"/>
Voluntary Contributions Balance	
Fixed Amount (₦)	Contingent (Available) Amount (₦)
Amounts Requested (₦)	
Bank Payment Details	
Bank Name	Bank Account Number

“**NOTE:** Voluntary Contributions is subject to Personal Income Tax (PIT) where it is withdrawn within 5years of remittance. The tax shall be charged on earned income for active contributors while it is charged on both earned income and principal for exempted/ foreigners/ retirees. For tax remittance purpose, kindly state your Tax Payer’s ID (TIN)_____ (where your TIN is not provided here, SIPML shall not be liable for tax receipt in your name).”

SIGNATURE:

DATE:

TELEPHONE NUMBER:

EMAIL DDRESS:

STATE OF RESIDENCE:

BANK VERIFICATION NUMBER (BVN):

NATIONAL IDENTIFICATION NUMBER (NIN):

Checklist (requirements) for Voluntary Contribution Application

Applications will ONLY be processed if they include the required documents. If any document is missing, the application will be considered **incomplete** and **not accepted** until the documents have been provided. Please refer to required document checklist below for your application type. Original documents are required for sighting while clients' resident abroad can submit **notarized** copies of their documents via email.

OFFER OF ANY FORM OF GIFT OR CASH TO ANY STAFF TO PROCESS YOUR PENSION BENEFIT IS STRICTLY PROHIBITED
Call 012716000 to report any request for gift or cash

Definitions

"ID" means Identification

"RSA" means Retirement Savings Account

"SIPML" means Stanbic IBTC Pension Managers Limited

"Applicant" means the person making the application.

{Please tick box (X) to indicate all documents provided}

Please NOTE that income earned on Voluntary Contributions is subject to Personal Income Tax where withdrawn within 5 years

1. Application Form

a) This is the duly completed and signed application form which clearly states the client is applying for voluntary contributions from his/her RSA.

b) Signify whether the application is for part (state amount) or all the voluntary contributions

c) The RSA holder's signature on the application must be the same as that on our records.

2. Passport Photograph

One passport photograph of the applicant is required.

3. Means of Identity

Valid means of ID is any **ONE** of the under listed:

a) National Identity Card

b) Valid International Passport

c) Valid Drivers' License

d) Permanent Voter's Card

e) *Letter of confirmation of identity from the bank (this must be on the bank's letter head paper and duly stamped and signed)

f) *Letter of confirmation of identity from a Notary Public (this must be on the notary public's letter head paper and duly signed and sealed)

*Passport photograph of the applicant must be on the letter duly stamped by the issuer.

4. Bank Account Details

The client must fill his/her valid **bank account number** (not a 3rd party's account) on the application form. It is important that account names match what is on our record to prevent payment returns by the bank.

5. Acceptance of Tax

A letter confirming the acceptance of the applicable tax to be deducted should be duly signed by the applicant.

6. Completion of Data Recapture (mandatory)

PLEASE NOTE THAT the means of ID must be **valid** at the point of submission.